



THE CORPORATION OF THE TOWNSHIP OF BONFIELD  
EMERGENCY SERVICES COMMITTEE MEETING  
January 20<sup>th</sup>, 2025

PRESENT: Steve Featherstone, Chair      Josh DeWaal, Acting Fire Chief  
Allan Reid, CEMC

STAFF PRESENT: Nicky Kunkel, CAO  
Santana Chubb, Clerk

EXCUSED ABSENCE: Donna Clark, Vice-Chair

**1. Call to Order**

**Motion 1**

Moved by Allan Reid  
THAT this meeting be opened at 6:01 p.m.

Seconded by Josh DeWaal

Carried Steve Featherstone

**2. Adoption of Agenda**

**Motion 2**

Moved by Allan Reid  
THAT the agenda for the Emergency Services Committee Meeting for January 20, 2025, be approved as circulated.

Seconded by Josh DeWaal

Carried Steve Featherstone

**3. Disclosure of Pecuniary Interest:** None for this session

**4. Adoption of Previous Minutes**

**Motion 3**

Moved by Josh DeWaal  
THAT the minutes of the Emergency Services Committee Meeting held December 16, 2024, be adopted as circulated.

Seconded by Allan Reid

Carried Steve Featherstone

**5. Presentation & Delegations:** None for this session

**6. Staff Reports**

6.a Report from Acting Fire Chief regarding recent call reports, training, and community involvement.

The Acting Fire Chief gave a brief report on recent calls, training, community involvement and other relevant information from December 12, 2024, to January 16, 2025.

## Emergency Services Committee Meeting, January 20, 2025

## Recent Calls:

The volunteers responded to a total of 12 calls.

## 2024:

- December 16: Medical call at 7:07pm, 4 personnel, 1-hour duration.
- December 19: Medical call at 8:37pm, 4 personnel, 1-hour duration.
- December 20: Medical call at 5:56pm, 3 personnel, 1-hour duration.
- December 22: Medical call at 12:14am, 3 personnel, 1-hour duration.
- December 22: Medical call at 4:45pm, 3 personnel, 1-hour duration.
- December 24: Medical call at 7:41pm, 2 personnel, 1-hour duration.
- December 26: Structure Fire at 6:39am, 6 personnel, 6-hour duration.
- December 28: Medical call at 1:04am, 2 personnel, 1-hour duration.

2024 call total: 66

## 2025:

- January 01: Medical call at 12:24pm, 5 personnel, 1-hour duration.
- January 05: Medical call at 2:24pm, 4 personnel, 1-hour duration.
- January 12: Medical call at 12:56pm, 4 personnel, 1-hour duration.
- January 14: Medical call at 11:31am, 2 personnel, 1-hour duration.

2025 calls to date: 4

Current volunteer staff is 15 operational members.

## Recent Training:

## Weekly Training:

- Truck inspections
- Truck cleanup and restock
- PPE.
  - SCBA checks
  - Personal bunker gear inspections
- Cleaned Fire Hall
  - Swept floors
  - Washed/cleaned trucks

## Special Training:

- The Fire Prevention Officer completed legislation in class.

## Fire Chief Updates:

- Fire Station 2 has new gear lockers installed in a closed in space (cancer prevention).
- Fire Station 1 in the process of moving the remaining lockers off the apparatus floor and into the hallway (cancer prevention).
- SOPs and policies are under review.
- 90% of reporting and review is being done through the FireQ app.

**Fire Prevention:**

- Fire Prevention is ongoing during calls.
- Smoke and CO inspections being performed on Monday January 20, 2025.
- The Fire Prevention Officer is building a 2025 calendar of events.
- A smoke and CO alarm inspection plan is being developed by the FPO.

**Community involvement:**

- There will be an upcoming Family Day event.

**7. Items for Committee Discussion**

7.a Receive and review update on the Department Plan provided by the Acting Fire Chief.  
*Deferred to next meeting.*

7.b Receive and review the Fire Department 2025 draft budget provided by the CAO and the Acting Fire Chief.

The following updates were provided.

- No new items were added to the budget since the previous meeting.
- The Acting Fire Chief will provide the CAO with a quote for a trailer for the side-by-side.

7.c Receive and review quote for firetruck provided by the CAO.

The following updates were provided.

- The quote to repair the firetruck was \$4,503.39. The work has been approved and is underway.
- There will be additional costs to repair the upper bumper and the winch. The Acting Fire Chief will obtain prices for a new winch and mounting bracket.

7.d Discuss the Firefighters Protection Grant.

The following updates were provided.

- The Township has applied for 20 viking hoods and 6 bunker gear sets (coats and pants) for a total of \$18,895.
- The Township received \$16,460 from the grant and will focus on obtaining the bunker gear first.

**8. Resolutions to be Considered for Council Recommendation:** None for this session

**9. Correspondence:** None for this session

**10. Closed Session:** None for this session

**11. Adjournment**

**Motion 4**

Moved by Josh DeWaal

THAT this meeting be adjourned at 6:29 p.m.

Seconded by Allan Reid

Carried Steve Featherstone

**Next scheduled meetings:**

- February 10, 2025, at 6pm.
- March 3, 2025, at 6pm.
- March 17, 2025, at 6pm.

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CHAIR

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SECRETARY